

Brainware University
BARASAT: KOLKATA-700 125
TELEPHONE NO: 033-69010654

Notice inviting quotations (Including WEBSITE publication)

ENQUIRY No: BWU/BT/CONS-OTH/EVEN (25-26)/0016 Date: 31.10.25
(To be quoted in all Correspondences)

Dear Sir,
University will be pleased to receive your lowest possible quotation in a SEALED COVER with our ENQUIRY NUMBER and the DUE DATE duly superscribed on the COVER, and on the face of the offer letter for the supply of the mentioned goods and articles, subject to the terms and conditions outlined below.

The last date of submission of QUOTATION is 10.11.2025 (4:00 pm)

Sr.	Name of the item	Maker (if applicable)	Detailed Specification of item (if applicable)	UOM	QTY Required
Gr.C: Other Consumables					
1	ADHESIVE STICKER LABEL	LOCAL	Not available	PC	50 PC
2	BROWN PAPER	LOCAL	Not available	PC	50 PC
3	BUTTER PAPER	LOCAL	Not available	SHEET	15
4	BRUSH FOR BOTTLE CLEANING SMALL	LOCAL	Not available	PC	5
5	BRUSH FOR BOTTLE CLEANING BIG	LOCAL	Not available	PC	5
6	COTTON ABSORBENT	JAYER & COMP	Not available	PC	10
7	COTTON NON-ABSORBENT	JAYER & COMP	Not available	PC	25
8	SPINWIN FALCON 15 ML	Tarsons Cat no: 500031	15 ml capacity, conical bottom, screw cap	PKT	1
9	SPINWIN FALCON 50 ML	Tarsons Cat No: 500041	50 ml capacity, conical bottom, screw cap	PKT	1
10	FILTER PAPER 90 MM	UNIQUE	Not available	PKT	5
11	PIPETTE PUMP 25 ML	Polylab	Cat No:20003	PC	5
12	SPINWIN HOOK LOCK MICROCENTRIFUGE TUBE(1.5 ML)	Tarsons	Cat No:500010	BOX	5
13	SPINWIN HOOK LOCK MICROCENTRIFUGE TUBE(2.0 ML)	Tarson	Cat No:500020	BOX	7
14	HEATER	HOT ZONE	Not available	PC	4
15	Aspirator Bottle with Stopcock, PP	Tarson	Cat No:584401	PC	2
16	INOCULATION LOOP D4	Himedia	Cat No: LA019	PC	10
17	MICROTIPS (20-200µl)	Tarson	Cat No:521010	BOX	5
18	MICROTIPS (200-1000µl)	Tarson	Cat No:521016	BOX	10
19	PARAFILM 4"*125 FT	Tarsons	Cat No:380020	BOX	2
20	SYRINGE DRIVEN FILTER	Himedia	Cat No: 16532	BOX	1

Sr.	Name of the item	Maker (if applicable)	Detailed Specification of item (if applicable)	UOM	QTY Required
21	SPIRIT LAMP WICK	LOCAL	Not available	PC	40
22	SWAB STICK DISPOSABLE	UDS	Not available	PC	100
23	TISSUE PAPER	LOCAL	Not available	PC	100
24	SPIRIT, FOR SPIRIT LAMP	LOCAL	Not available	L	25 L
25	SCOTCH BRITE	LOCAL	Not available	PC	5 PC
26	SPIRIT LAMP	LOCAL	Not available	PC	5 PC
27	SPRAY BOTTLE 100 ML	LOCAL	Not available	PC	10
28	Cryo box	Tarson	Cat No: 524010	box	1
29	Maxiamp PCR® Tubes	Tarson	Cat No: 510051	box	2
30	Eppendorf Stand	Tarson	Cat No: 241060	Pc	4
31	Falcon stand (15 ml and 50 ml)	Tarson	Cat No: 202080	Pc	3
32	Blue Tray	Local	Big	Pc	6
33	SLIDE	BLUE STAR	Not available	box	5
34	COVER SLIPS	BLUE STAR	Not available	box	5
35	MOTAR AND PESTLE	PORSILIN	Not available	pcs	4
36	BLOTTING PAPER	LOCAL	Not available	sheet	24
37	Latex beads, amine-modified polystyrene, fluorescent orange	Sigma, aqueous suspension, 0.1 µm mean particle size	Cat No: L9904-1ML	ml	2
38	Gloves (Nitrile)	No preference	Not available	box	2
39	PRE COATED TLC PLATE	Merck	Cat No: 1.05554.0007	PACK	1
40	Filter paper	BOROPURE	Nylon-66 Membrane, Non-sterile (HPLC Grade)- 0.22 µm	PACK	1
41	SILICA CRUCIBLE-15 ml	Borosil	Cat No: 8900007	PACK	4

*** N.B.: Authorisation letter from the Manufacturer or Manufacturing Certificate from the appropriate authority is required, if applicable.**

- 1. Quotation shall be accepted only from GST-registered vendors/dealers/manufacturers, etc.** The GST registration number must be mentioned on the quotation.
- 2. Validity of the quotation must be for 30 days from the date of submission.**
- 3. The last date of submission of tender is, 10.11.2025 within 4 p.m.** at the Purchase Section, Building-III/RR-112, **to be opened at 5 p.m. Vendors are requested to attend.**
- 4. The party is requested to keep in touch with the HOD of the Department of Biotechnology** Of the University. Before quoting the rate, for better Knowledge of the specification & quality of materials asked.
- 5. The University reserves the right of selection.**
- 6. We will accept only those tenders that will maintain the Make and Last date of tender submission strictly as mentioned in " Notice inviting quotations "**

Last date for submission of quotation is 10.11.2025 within 4.00 P.M. to be opened at 5:00 P.M.

SD/-
Purchase Officer
Authorised Signatory

TERMS & CONDITIONS OF NOTICE INVITING QUOTATIONS

1. Quotation should be for **FREE DELIVERY** at the University campus, unless otherwise agreed.
2. Prices quoted should be net, and the minimum period of validity of the quotation should be for one month from the closing date & should be free from **CORRECTIONS**.
3. Sample must be attached with quotation in all possible cases & when asked for, before the **DUE DATE** of Enquiry.
4. The University does not bind itself to accept the lowest or any tender or assign any reason for non-acceptance. It further reserves the right to accept any tender in part or in whole at its option.
5. If the University finds that the materials supplied are not of the contract quality or not according to the specification required by the University or otherwise not satisfactory owing to any reason, of which the University shall be the sole judge, the University shall be entitled to refuse the acceptance of the said materials, cancel the order and buy its requirement elsewhere at supplier's responsibility.
6. Tenderers must, as far as possible, arrange to supply the materials according to the terms of delivery specified in the orders. This delivery time must be strictly adhered to. Failure to supply within the specified time will lead to cancellation of the order without notice, or
7. If the deliveries are not regular and if, on that account, the University is forced to buy the materials elsewhere, any loss or damage that the University may sustain thereby will be recovered from the supplier for non-delivery at the scheduled periods.
8. **THREE** consecutive failures to supply within the scheduled time or times will entail the removal of the Tenderer's name from the Approved List of Suppliers.
9. If any tenderer charges GST, in addition to their quoted rates, this fact should be stated specifically in their quotation. In the absence of such a statement, the rate quoted will be deemed to be inclusive of GST. Payment of a Tax Invoice is dependent on the checking of the regularity of GST returns of a vendor, as applicable.
10. Non-compliance with an order may lead to cancellation of enlistment, and no enquiry will be issued in future.
11. Up to 10% of the bill value may be deducted for default and/or delay in delivery @1% per week of delay, without prior confirmation from the University.
12. In all cases of disputes, the decision of the university shall be final & binding on you.
13. Vendor is to complete delivery first, then raise the Tax Invoice; thus, against one order, only one Tax Invoice will be accepted. If delivery is made in parts, there may be more than one challan (say Three/Four) challans.
14. The vendor must update the delivery status of all individual orders in the mail, as per our schedule and committed dates, for better tracking, including the submission of the original Tax Invoice/bill.
15. For new vendors, PTPC is a must; it should be intimated to all.

By Order